

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 27TH OCTOBER 2016

Present: Councillors; Paul Tubb, Sheila Lunn, Jeanette Pendery, Geoff Plant, Val Pulford and George Norley. 2 members of the public and PC Mark Arjoo.

In attendance: Helen Chadwick, Clerk

The Chair opened the meeting at 7.30 PM.

369/2016 – Welcome and introduction of new councillor and signing of Declaration of Acceptance of Office form

- The Chair that following a successful interview councillors agreed unanimously to co-opt Jeannete Pendery onto the council, a declaration of acceptance of office form was completed and Cllr Pendery will complete and return her register of interest form at the next meeting

361/2016 – Resolution to receive apologies for absence

- Cllr David Welch

362/2016 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn declared an interest in item 365/2016 a. as she was in receipt of a payment.

PUBLIC QUESTIONS – 10 minutes

- A member of the public asked whether the Parish Council could investigate the overhanging trees that are covering the security light in the communal car park at the Old Nurseries. *It was agreed that the clerk would request a site visit from a contractor to see what work needed doing and to request a quote.*
- A member of the public asked when the footpath on the A447 by the Davidsons development would be reopened. *The clerk will contacts Highways to find out why there has been such a delay.*
- A member of the public asked why the Parish Council had a large surplus in their accounts. *The Chair explained that money has been ring fenced for specific projects but unfortunately there has been some delays in getting the projects started. The Chair confirmed that the Parish Council are entitled to ring fence money for several years if it is going to be used for specific projects in the future.*

363/2016 – To receive County, District and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.
- The clerk circulated a copy of the Police report prior to the meeting.

364/2016 – Resolution to approve and sign minutes of the Parish Council meeting of the 22nd September 2016

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by PT as Chair.

365/2016 – Financial matters

a. Resolution to approve payments for October 2016 listed below:

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Grant Thornton, audit	£408.00
C J Springthorpe, grounds maintenance	£763.80
NWLDC, web services to end of August 2016	£162.00
NWLDC, litter bin emptying services	£2,808.00
Helen Chadwick, clerks salary	£622.00
Joanne Lee, play inspector salary	£124.80
Mandy Bradshaw, premises officer salary	£203.20
Ian Mellor, bench installation	£160.00
Ian Mellor, fence repairs	£350.00
SGI Garden Services, grounds maintenance	£916.00
Marc Scrivens, shower installation	£318.00
Helen Chadwick, clerks expenses	£107.50
TOTAL	£6,943.30
DIRECT DEBITS TO:	AMOUNT:
EON	£122.00
Severn Trent Water	£4.28
North West Leicestershire	£12.00
TOTAL	£138.28
TOTAL EXPENDITURE	£7,081.58

Resolved: All payments were approved and signed by councillors.

b. Bank mandate update

The clerk reported that the Santander bank needed additional ID from Cllr Tubb, this has now been presented and once the mandate has been updated confirmation will be sent out.

c. Phillis Creswell Charity

The clerk reported that the 'Mrs Phillis Creswell' Charity had been closed because no annual return was submitted and the charity cannot be reinstated. A new charity needs to be set up the Parish Council can either create a small charity that does not register with the Charity Commission but does have a constitution (a copy of the constitution was circulated at the meeting), membership and AGM, etc. or they register a new with the Charity Commission.

Resolved: Councillors discussed the various options and agreed Cllr Plant proposed that a small charity is set up with a constitution and this was seconded by Cllr Lunn. The clerk will contact the History Society and other local groups to see anyone would like to become a Trustee of the charity.

d. Recreation Ground Management Committee update

The clerk reported that a copy of the draft constitution had been sent to the solicitor for comment.

366/2016 – Update from Davidsons regarding pavilion works and perimeter fencing at Ibstock Road

Cllr Tubb reported that he had spoken with Davidsons about the fencing at Ibstock Road and they had indicated that it would be detrimental to the site to remove the fence whilst work is still going and that there would be H&S issues if was removed but it confirm that it would be removed on completion of the site. Cllr Tubb reported that the Davidsons has not consulted with any other residents but agreed to do this prior to the site being completed to ensure that residents were aware of what was happening with the land in between the new and the existing properties.

Cllr Tubb reported that he was disappointed not to have received an update on the outside toilets at the pavilion and has requested a full update prior to the next meeting.

Resolved: It was agreed that Cllr Tubb would contact Davidsons and request a full update prior to the November meeting.

367/2016 – Parish maintenance

a. Pavilion lighting

The clerk reported that she had spoken with the contractor to try to arrange for them to come and look at the light. The contractor was on holiday. Councillors agreed that the contractor should be asked to move the light to the corner of the building or for the photocell to be put on a timer.

b. Pavilion fence repair

The clerk confirmed that she had had a site meeting with Charnwood Fencing and highlighted the areas of work that were still outstanding. The clerk is waiting for an update from the contractor.

c. Pavilion alarm

The clerk reported that the intruder alarm was due for servicing and she had had a site meeting with the contractor to discuss an upgrade to the system. A quote will be provided.

d. External toilets

Cllr Tubb confirmed that he had spoken with Davidsons but was disappointed that they had nothing further to report. It was agreed that he would contact them again to see whether a planning application had been submitted. Cllr Plant reminded colleagues that we have an obligation under CDM but that this should be delegated to Davidsons and they will need to accept this.

e. Bench replacement on Hospital Lane

The clerk reported that the bench along with its plaque had been installed. The clerk thanked Cllr Lunn for ordering the bench and arranging delivery of it.

f. Leascroft fencing

The clerk reported that all the repair work to the fencing on the Leascroft had been completed and checked.

g. Trees and hedges

Cllr Lunn reported that the trees and hedges on Church Lane are very overgrown and need cutting back. It was agreed that the clerk would contact NWLDC to report this complaint.

h. Rubbish

Cllr Lunn reported that a litter pick had taken place earlier in the month but that litter kept appearing on the recreation ground. Cllrs also reported fly tipping on Piper Lane.

i. Dog fouling

Cllrs reported continuous dog fouling on The Limes and agreed that action needed to be taken. It was suggested that additional posters be printed and displayed in the village and it was agreed that the clerk would contact the Street Cleansing team to see if they had any additional signs that could be displayed.

368/2016 – Remembrance Day Service and wreath

Cllr Lunn reported that the wreath had been ordered and she would collect it on the 11th October ready for the service on Sunday 13th October. Cllr Tubb gave his apologies, he was unable to attend the service. It was agreed that Cllr Lunn would do the reading on behalf of the Parish Council.

369/2016 – To discuss planning applications and prepare any response

Councillors reviewed and commented on the following planning applications:

- 16/01067/FUL – change of use of allotment to residential curtilage at 3 Larch Drive, Ravenstone – *Councillors reviewed the planning application agreed that there was no objection.*
- 16/01065/FUL – erection of first floor side extension and new chimney at 3 Hospital Lane, Ravenstone – *Councillors reviewed the planning application and whilst they had no objection they did raise a concern that the new chimney was over bearing and within the conservation area.*
- 16/01119/FUL – erection of detached outbuilding to be used as a workshop at 18 Ibstock Road, Ravenstone – *Councillors reviewed the planning application and agreed to submit an objection because there was insufficient information provided about what the building would be used for, there was a concern about road safety and the amount of*

noise and emissions that would be generated if it became a commercial unit. The outbuilding is a non-residential development and very close to residential properties.

370/2016 – Clerks report

a. S106 agreement application on behalf of St. Modwen Homes

The clerk reported that she had received a letter from NWLDC indicating that St. Modwen Homes had requested a deed of variation to the S106 agreement associated with the outline planning permission on the land south east of Coalville Lane, Coalville. A revised scheme has been submitted with the loss of nine affordable homes within the scheme. The agreement was approved by NWLDC.

b. 2017/2018 precept

The clerk reported that because of earlier deadlines the draft precept would need to be reviewed at the November meeting and the final version agreed at the January meeting so that it is ready for submission.

c. Tender documents for parish owned land

The clerk reported that tender documents for services carried out on the parish owned land are due for renewal in 2018, however, the additional pieces of land that will be acquired during 2017 will need to be added to the schedules. Cllrs agreed and confirmed that the S106 money received would meet some of the maintenance costs.

371/2016 – To discuss agenda items for the next meeting

- Bank mandate update
- Precept for 2017/2018
- Phillis Creswell Charity
- Recreation Ground Management committee
- External toilet block
- Pavilion CCTV
- Christmas lights switch on

372/2016 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 24th November 2016 and papers will be circulated prior to the meeting.

The Chair closed the meeting at 21:15 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	