

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 27TH APRIL 2017

Present: Councillors; Paul Tubb, Sheila Lunn, Geoff Plant, Val Pulford, David Welch and George Norley. PC Mark Arjoo and 4 members of the public

In attendance: Helen Chadwick, Clerk

The Chair opened the meeting at 7.30 PM.

421/2017 – Resolution to receive apologies for absence

- Cllr Pendery

422/2017 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn declared an interest in item 425/2017 a. as she was in receipt of payment for expenses.

PUBLIC QUESTIONS – 10 minutes

- Following the police report a member of the public commented that crime in on the increase and that this could be due to the lack of street lighting and that they would support the increase of street lighting in the village.
- A member of the public asked for an update on the website. *The clerk reported that all the information has been uploaded onto the new site and that the provider is currently carrying out checks and that the site is due to go live in the middle of May at the latest.*
- A member of the public asked about the Davidsons site and what the parish council will be responsible for. *The Chair explained that the parish council have been provided with a copy of the plans but that nothing has been signed off yet or transferred to the parish council and that the parish council will be working closely with Davidsons to review the final handout and taken any legal action where it is deemed appropriate.*
- A member of the public asked when the parish council are going to start work on the various projects they have talked about. *The Chair reported that it has always been the plan to work on one project at a time and we are currently focused on the external WC at the pavilion.*
- A member of the public asked about The Plough and what is being done about clearing the site. *The Chair reported that the parish council have reported the condition of the site to NWLDC and that they have written to the property owner and that if there is no response they do have the powers to act as the site is an environmental hazard.*

423/2017 – To receive County, District and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.

- PC Mark Arjoo delivered his police report and reminded parishioners to report any suspicious activity as soon as possible.

424/2017 – Resolution to approve and sign minutes of the Parish Council meeting of the 30th March 2017

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by PT as Chair.

425/2017 – Financial matters

a. Resolution to approve payments for March 2017 listed below:

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Pplay inspector salary	£129.96
Premises officer salary	£259.99
Clerks salary	£628.22
HMRC, PAYE	£369.39
C J Springthorpe, planting	£142.20
Cllr Lunn, expenses – plumber for gents toilet at pavilion	£15.00
I D Mellor, repair to noticeboard at Beadmans Corner	£55.00
SDI Garden Services, mowing	£1,011.00
LRALC, annual membership	£432.61
TOTAL	£3,043.37
DIRECT DEBITS TO:	AMOUNT:
EON	£144.00
Severn Trent Water	£5.13
North West Leicestershire	£9.75
TOTAL	£158.88
TOTAL EXPENDITURE	£3,202.25
INCOME RECEIVED:	AMOUNT:
Ravenstone Toddler Group, pavilion hire	£378.00
Private user – cash payment	£13.00
TOTAL	£391.00

Resolved: All payments were approved and signed by councillors.

b. Update on bank mandate

The clerk reported that the Santander bank mandate had been signed and that confirmation would be sent out as soon as the update had been completed.

The clerk reported that that Barclays bank mandate needed updating and asked Cllr Tubb, Cllr Plant and Cllr Lunn to complete the relevant sections of the form so that it can be updated.

c. To review hourly charge for the use of the pavilion

The clerk reported that the Ravenstone Toddler Group would no longer be using the facility due to the overall cost of running the club. The clerk reported that the hourly rate for the using the pavilion is £13.00 and it was agreed that this should be reviewed as soon as possible by the Recreation Ground working party committee.

426/2017 – Parish maintenance

a. Playground reports and RoSPA inspection

The clerk reported that the playground reports had been received and that there were no urgent actions required. The annual RoSPA inspection will take place during May and a copy of the report will be circulated to councillors as soon as it is available.

b. Update on mole hills

The clerk reported that she had received two out of three quotes and requested permission to use a contractor that she had previously used and was being used by other parish councils. Councillors agreed for the clerk to appoint Pest Away to carry out the work.

c. To discuss the requirement for additional litter bins

Cllr Lunn reported that she had carried out a survey of litter bins in the village and that there are currently 26 serviced by NWLDC. Councillors discussed the location of the bins and Cllr Tubb proposed that two new litter bins at a cost of £190 each are purchased and that one should be installed on Heather Lane near the pedestrian entrance to the school and another on Church Lane, this was seconded by Cllr Pulford.

Resolution: The clerk will liaise with NWLDC to purchase and install two litter bins.

d. To discuss dog fouling and outcome of meeting with school

Cllr Lunn reported that she had met with the Headteacher, who was in agreement that dog fouling remains a concern throughout the village and it was suggested that the school hold another competition to design a poster/sign. Councillors agreed that this had been successful in the past and agreed to donate a £25 book voucher to the winner from KS1 and KS2. Cllr Lunn will continue to liaise with school and once the winners have been chosen the clerk will arrange for posters/signs to be produced and displayed around the village.

427/2017 – To discuss the requirement for a speed watch scheme

Cllr Lunn reported that she had carried out of a survey in the village and had received in the region of 200 signatures supporting a speed watch scheme in the village. Councillors were support of the scheme and asked the clerk to arrange this.

428/2017 – Update from Davidsons including external WC and allotments

The clerk reported that despite several attempts to contact Davidsons to arrange a pre-work site meeting to discuss the external WC project there had been no response. Cllr Lunn commented that she had also tried to contact Davidsons but had been unable to speak with anyone. Cllr Lunn offered to contact Davidsons again on behalf of the parish council.

Cllr Tubb commented that in relation to the allotments, we need a full update on the progress made on site and a meeting prior to the transfer of the land to ensure that everything is in place and satisfactory. It was agreed that the clerk would continue to contact Davidsons and if unsuccessful Cllr Tubb would formally write to them.

429/2017 – To discuss the format of the Annual Parish meeting and the annual meeting of the Parish Council

Councillors agreed that the annual meeting of the parish council should take place from 7.00 – 8.00 PM and that the annual parish meeting should follow immediately afterwards for one hour. Councillors asked the clerk to draft an agenda for the meetings and to contact the local clubs and societies to see whether they wanted to present an annual report on their activities.

430/2017 – To discuss planning applications and prepare any response

Councillors reviewed and commented on the following planning applications:

- a. 17/00240/OUT erection of nine dwellings including demolition of 26 & 28 Jennys Lane at 26 Jennys Lane, Ravenstone – *Councillors reviewed the updated planning application and agreed that they would object based on the material considerations that the development would amend the street scene and that the high density of properties within a small area was deemed inappropriate.*
- b. 17/00374/LBC – demolition of existing outbuilding and erection of a replacement outbuilding to form annex and garaging at Alton House, Alton Hill, Ravenstone – Councillors reviewed the planning application and agreed that they had no formal objections.
- c. 17/00304/FUL – erection of 19 dwellings including vehicular access, garages, parking and landscaping to the rear of 38 & 38A Jennys Lane and 18–36 Ibstock Road, Ravenstone – *Councillors reviewed the planning application and agreed that the comments previously submitted to Davidsons remained and that the parish council were very disappointed that the communication regarding the development that had been agreed by them had not been maintained.*

431/2017 – To discuss agenda items for the next meeting

- Recreation Ground Management committee
- Planning
- Parish maintenance
- Finance
- External WC
- Year end accounts

432/2017 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 25th May 2017 and papers will be circulated prior to the meeting.

The Chair closed the meeting at 21:05 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	