

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 26TH APRIL 2018

Present: Councillors; Sheila Lunn, Val Pulford, George Norley, Geoff Plant, Jeanette Pendery, PC Arjoo, 2 members of the public and the clerk

The meeting was opened at 7.30 PM by the Vice Chair in the absence of the Chair

580/2018 – Resolution to receive apologies for absence

- Cllr Tubb, Cllr Welch & Cllr Eynon
- The clerk reported that Cllr Tubb has resigned from the parish council and his role as Chair with immediate effect.

581/2018 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn declared an interest in item 591/2018 because she personally knows someone who will be quoting for the work.

582/2018 – To receive County, District, Parish Council and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.
- PC Mark Arjoo delivered a verbal update on crime in the village during the month.

PUBLIC QUESTIONS – 10 minutes

- Mr Lant commented that one of the drain covers on Ashby Road has been tarmacked over which is causing the drain to become blocked. *It was agreed that the clerk would report this to Highways.*
- A member of the public asked about the weight restriction sign on Jenny's Lane and that it has not been replaced. *The clerk commented that this had been reported.*
- A member of the public commented that there are signs on the some of the lamp posts in the village advertising Kids Complete and the event has passed so they should be removed.

583/2018 – Resolution to approve and sign minutes of the Parish Council meeting of the 29th March 2018

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair.

584/2018 – Financial matters

Resolution to approve payments

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Play inspector salary	£135.72
Premises officer salary	£225.04
Clerks salary	£642.50
Oz Media, newsletter design and printing	£175.00
C J Springthorpe, hedge cutting	£155.40
SDI Garden Services, grounds maintenance	£1,045.00
Sheila Lunn, councillor expenses (pavilion kitchen equipment and replacement window)	£618.56
Npower, electricity	£28.96
LRALC, annual membership	£462.89
HMRC	£300.71
ADT, alarm service	£351.43
ESPO, cleaning equipment	£3.32
Swadlincote Windows, pavilion	£11,856.00
Clerks expenses	£74.32
DIRECT DEBITS TO:	AMOUNT:
EON	£144.00
Severn Trent Water	£5.13
North West Leicestershire	£9.75
TOTAL EXPENDITURE	£16,233.73

585/2018 – To discuss football club licence agreements and agree actions

The clerk reported that the licence fees for 2017/2018 had now been paid in full by the senior team but that no contact had been made in relation to their 2018/019 fees. It was agreed that the clerk would contact the football again to ascertain who the parish council needed to speak with in relation to the outstanding fees.

The clerk reported that the youth team are still looking at their proposal for the 2018/2019 season and will contact the parish council in June to arrange a meeting to discuss the future of the club.

586/2018 – To receive playground reports

A copy of the playground reports were circulated to councillors prior to the meeting and that there were no urgent actions. Cllr Plant reported that he had carried out some small repair work to some equipment. The clerk reported that the RoSPA inspection is due at the end of May and following a review of that we will update the maintenance schedule and go out to tender.

587/2018 – To receive update on new dog foul posters

The clerk reported that following the sudden resignation of the Cllr Tubb she had not further update on the posters. The clerk will contact Cllr Tubb to see where they are.

588/2018 – To receive an update in relation to the external WC

Cllr Lunn reported that the external WC has now been completed but that we are still waiting for the paperwork and keys from Davidsons.

589/2018 – To receive update in relation to kitchen refurbishment

Cllr Lunn reported the kitchen is now complete apart from the small handwash unit that needs to be purchased and installed. A copy of the paperwork for the new equipment has been passed to the clerk for filing.

590/2018 – To receive update from pavilion working party group and agree actions

Cllr Plant reported that the working party had met and were building a positive relationship with the youth football team, copies of the notes from the meeting had been circulated. It was reported that the main outcomes from the meeting were to submit proposals to the parish council in relation to the installation of new blinds, redecoration and replacement lights in the meeting room.

- Cllr Plant proposed that the parish council accept quote C (£405) to install the new blinds in the meeting room at the pavilion, this was seconded by Cllr Norley.
- Cllr Plant proposed that the quote for £490 to redecorate the meeting room but accepted, this was seconded by Cllr Norley.
- Cllr Plant proposed that the parish accept the proposal to replace the lights in the meeting room at a cost of £450, this was seconded by Cllr Pulford.

Cllr Lunn and the clerk will work together to ensure that the contractors are appointed and work carried out.

591/2018 – To discuss refurbishment of noticeboards and agree action

Cllr Lunn reported that quotes for the refurbishment/replacement of 6 noticeboards have been received. Cllr Plant proposed that we need to formally agree to the locations of the noticeboards and to review the budget to see how much of the allocated reserves is still available, this proposal was seconds by Cllr Norley and the clerk was asked to present an updated budget at the May meeting.

592/2018 – To discuss annual parish meeting and agree actions

The clerk reminded councillors that between March and May there has to be an annual parish meeting, it had previously been agreed to hold this on the same day as the parish council meeting, the 24th May. Councillors agreed that the annual parish meeting should commence at 8.00 PM and that the clerk should invites members of local groups to deliver a brief presentation on the work they have done over the past twelve months and plans for the future.

593/2018 – To discuss Centenary of the end of WWI and whether the parish council should organise something appropriate and agree actions

Cllr Lunn proposed that the parish council organise an event to celebrate the end of WWI. Councillors that it was good idea for the village to have some form of celebration and it was

agreed that Cllr Lunn would contact local groups to see whether they had any plans and whether the parish council could look to support them.

594/2018 – Planning applications

- **To discuss the erection of a sign by Horton’s Estate Agent without permission and agree action.** Cllr Plant reported that the Horton’s Estate Agent have erected a for sale sign on the highway without seeking the necessary permissions. The clerk confirmed that she had contacted them and asked for the sign to be removed.

595/2018 – To discuss agenda items for the next meeting

- Year end accounts
- Noticeboards
- Kitchen refurbishment
- Planning applications
- Councillor co-option
- External WC

596/2018 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 24th May 2018 commencing at the earlier time of 7.00 PM and papers will be circulated prior to the meeting. The annual parish meeting will follow at 8.00 PM.

The Chair closed the meeting at 20:40 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	