

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 24TH NOVEMBER 2016

Present: Councillors; Paul Tubb, Sheila Lunn, Jeanette Pendery, Geoff Plant, Val Pulford, David Welch and George Norley. 1 member of the public.

In attendance: Helen Chadwick, Clerk

The Chair opened the meeting at 7.30 PM.

373/2016 – Resolution to receive apologies for absence

- PC Mark Arjoo

374/2016 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn declared an interest in item 378/2016 a. as she was in receipt of a payment.
- All Councillors declared an interest in item 278/2016 b. as residents of Ravenstone.

375/2016 – Presentation by Midlands Rural Housing regarding village Housing Needs survey

The Chair welcomed Richard Mugglestone (RM) from Midlands Rural Housing (MRH). RM explained that MRH is a specialist rural housing organisation with an aim to help those who live and work locally to access housing which is affordable. MRH is carrying out independent strategic enabling work on behalf of local authorities across Leicestershire. Principally this involves working with the District Council's housing and planning teams, Parish Councils, and local communities to carry out Housing Needs Surveys. Their surveys are designed to establish the local housing needs, particularly affordable housing needs, of people who live, work or have another strong connection to individual parishes. The evidence gathered in such surveys is then used to inform Local Authority housing strategy and policy, and to ensure that resources are being effectively targeted.

MRH is working with North West Leicestershire District Council and they have been asked by them to carry out a housing needs survey in Ravenstone parish during the 2016/17 financial year. The survey questionnaires will be delivered to every household during January and February 2017 and residents will have a month to respond. Once the survey is complete, a full analysis report, detailing respondent's views and a breakdown of any housing needs, will be presented to the Parish Council and Local Authority. If housing need is identified all parties can work together to look at the best way to meet the need.

PUBLIC QUESTIONS – 10 minutes

- A member of the public asked whether the Parish Council are responsible for the area of land from the back of the school fence to the stream and whether they have any intention of fencing off the stream. *It was agreed that the clerk would contact*

Highways to ascertain ownership of the land and then further discussions will be held if needed.

376/2016 – To receive County, District and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.
- The clerk circulated a copy of the Police report prior to the meeting.

377/2016 – Resolution to approve and sign minutes of the Parish Council meeting of the 27th October 2016

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by PT as Chair.

378/2016 – Financial matters

a. Resolution to approve payments for October 2016 listed below:

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Joanne Lee, play inspector salary	£124.80
Mandy Bradshaw, premises officer salary	£203.20
Helen Chadwick, clerks salary	£622.00
Sheila Lunn, purchase of wreath	£25.00
HMRC, PAYE	£232.00
ESPO, cleaning items for pavilion	£33.54
TOTAL	£1,240.54
DIRECT DEBITS TO:	AMOUNT:
EON	£122.00
Severn Trent Water	£4.28
North West Leicestershire	£12.00
TOTAL	£138.28
TOTAL EXPENDITURE	£1,378.82

Resolved: All payments were approved and signed by councillors.

b. Draft precept request for 2017/2018

The clerk circulated a copy of the draft precept prior to the meeting so that councillors had an opportunity to review it before it was discussed at the meeting. The document circulated presented the 2016/2017 income and expenditure and the predicted expenditure for 2017/2018. Councillors thanked the clerk for a clear presentation of the precept and Cllr Pulford proposed a reduced precept request of £50,000 and this was seconded by Cllr Tubb. Cllr Lunn proposed an increase in the precept request to £55,000, this was not seconded. Cllr Plant proposed that the precept request remain the same as the previous

year, £53,417 and this was seconded by Cllr Pendery. Cllrs voted on both proposals and it was agreed to accept the proposal of a precept request for 2017/2018 of £53,417.

Resolved: The clerk will update the budget for 2017/2018 so that it can be formally accepted at the January 2017 meeting.

c. Phillis Creswell Charity

The clerk reported that she contacted the solicitor so that the 'small charity' constitution could be finalised, no feedback had been provided to date and it was agreed that the clerk would chase this so that it could be presented at the January meeting.

d. Recreation Ground Management Committee update

The clerk reported that a copy of the draft constitution had been sent to the solicitor for comment.

379/2016 – Update from Davidsons regarding pavilion works and perimeter fencing at Ibstock Road

Cllr Tubb reported that he had spoken with Davidsons and they were in the process of checking with Land Registry to confirm ownership of the land. It was agreed that Davidsons would provide Cllr Tubb with a full update prior to the January and that the necessary planning application and CDM elements would be organised.

380/2016 – Parish maintenance

a. Pavilion external light

The clerk reported that the contractor has still not carried out the necessary works to ensure that the outside light is working effectively and that the external cage has not been fitted.

b. Pavilion fence repair

The clerk confirmed that an additional site meeting with Charnwood Fencing had taken place and that they had accepted responsibility to carry out the additional work required and that it would be completed prior to Christmas.

c. Pavilion CCTV

The clerk reported that she is in the process of sourcing quotes for the annual CCTV service.

d. Rubbish & litter

Cllr Lunn that there is an increasing amount of rubbish at the site of The Old Plough and that it was becoming a hazard. It was agreed that the clerk would report this to NWLDC.

e. Playground reports

The clerk reported that the playground reports had been received and that there were no urgent actions required. Ongoing maintenance was taking place as required.

381/2016 – To discuss the Christmas tree switch on and associated activities

Cllr Lunn requested permission to purchase the Christmas trees so that they could be delivered and installed before the 3rd December and to contact Leicestershire Co-op Band for the

Christmas tree switch on. Cllr Lunn also confirmed that 'Santa' would be switching the tree lights on requested permission to contact Mr Abbott to arrange for mulled wine and mince pies to be available. Councillors agreed to the purchase of two trees at a cost of £350 and payment to the Leicesterhsuire Co-op Band of £150.00. Councillors agreed for Mr Abbot to provide refreshments and that payment would be make on receipt of an invoice.

Resolved: Cllr Lunn will make the necessary arrangements in preparation for the Christmas light switch on.

382/2016 – To discuss planning applications and prepare any response

Councillors reviewed and commented on the following planning applications:

- 16/01265/TPO – felling of Ash tree and works to Hawthorn tree at 19 Hall Gardens, Ravenstone – *Councillors reviewed the planning application agreed that there was no objection.*

383/2016 – To discuss agenda items for the next meeting

- Precept for 2017/2018
- Phillis Creswell Charity
- Recreation Ground Management committee
- External toilet block
- Planning

384/2016 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 26th January 2017 and papers will be circulated prior to the meeting.

The Chair closed the meeting at 21:10 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	