

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 22ND FEBRUARY 2018

Present: Councillors; Paul Tubb, Sheila Lunn, Jeanette Pendery, Geoff Plant, Val Pulford, George Norley, David Welch, PC Arjoo, 1 member of the football club, 1 member of the public and the clerk

The meeting was opened at 7.30 PM.

546/2018 – Resolution to receive apologies for absence

- Cllr Eynon

546/2018 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn declared an interest in item 555/2018 because she personally knows someone who will be quoting for the work.
- Cllr Plant declared an interest in item 557/2018 as a member of REG.

547/2018 – To receive County, District, Parish Council and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.
- PC Mark Arjoo delivered a verbal update. *The Chair asked for an update on the RTC on Church Lane from December and PC Arjoo commented that he was not aware of the incident. The Chair commented that details of the collision were reported at the last meeting but that the details were not correct and raised concerns about this. PC Arjoo commented that they can only comment on the information that has been logged onto the system but would have a look.*

PUBLIC QUESTIONS – 10 minutes

- A member of the public asked what is happening with the pub. *The Chair commented that as far as we know it is up for sale but we have not been told of any other plans.*
- A member of the public asked about the drawings for the site opposite the primary school because they are not showing any pavements. *The Chair reported that some places do not have to have pavements.*
- A member of the public asked about the annual statement which showed £20,000 for grass cutting and maintenance and what percentage of that was for the football pitch. *The Chair reported that for the new contracts we have asked for a breakdown of how much each area costs.*
- Mark Eborall asked whether the parish council are aware of possible building on the site past the white gates towards Hugglescote. *The Chair commented that we had not been made aware of any proposed building works at this time.*
- Mark Eborall asked the entrance to Beadmans Corner and how emergency vehicles and residents are supposed to access it with so much traffic parked on the road. *The Chair*

commented that there are ongoing concerns with the visibility splay and that any inappropriate parking should be reported to Highways and Cllr Eynon with photo's.

549/2018 – Resolution to approve and sign minutes of the Parish Council meeting of the 25th January 2018

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair.

550/2018 – Financial matters

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Play inspector salary	£129.96
Premises officer salary	£213.59
Clerks salary	£628.22
Leicestershire Co-op Band	£150.00
I Mellor, repair to noticeboard	£98.00
Swadlincote Windows	£1,262.00
LRALC, training	£40.00
ESPO, cleaning products	£3.32
HMRC	£300.73
Clerks expenses	£83.76
DIRECT DEBITS TO:	AMOUNT:
EON	£144.00
Severn Trent Water	£5.13
North West Leicestershire	£9.75
TOTAL EXPENDITURE	£3,068.46

Resolved: All payments were approved and signed by councillors.

551/2018 – Resolution to formally agree 2018/2019 licence fees for the football club and discuss non payment of 2017/2018 licence fees by the senior team

The clerk reported that the licence fees for 2018/2019 are due for payment from the 1st April 2018 and asked councillors whether the fee was to increase. Mark Eborall from the football club commented that the football club are currently discussing future plans for the club and that the football club would like to discuss the outcomes of these discussions with councillors and to perhaps review the licence and fees. Mark Eborall asked whether it would be possible to have an extension on the current licence fee until these discussions had been had. The Chair proposed that we agree to the extension on a pro rata basis and that the new licence would run from an agreed date in the future, all councillors were in agreement with the proposal.

The clerk reported that there is £500 outstanding by the senior team from 2017/2018. Mark Eborall produced a cheque for £350 and confirmed that the outstanding amount would be settled as soon as possible. Councillors agreed to allow for the outstanding payment to be made by the end of March 2018 and if it had not been paid the parish council would decide whether to offer another licence to the senior team.

552/2018 – To receive playground reports

The clerk reported that the playground reports had been received and that there were no urgent actions required.

553/2018 – To receive update on new dog foul posters

The Chair reported that he is passing the posters to Street Scene so that they can be installed around the village.

554/2018 – To receive an update in relation to the external WC

Cllr Lunn reported that the glass in the external door had been changed and the slabbing around the site had been completed. Davidsons have agreed to pay the bill for the additional soffits and fascia that will be replaced when Swadlincote Windows install the new windows. It was agreed that Davidsons needed to be contacted because we have still not received the formal handover documentation including the building control reports, keys and electrical certification.

555/2018 – To discuss refurbishment of the noticeboards and agree action

Cllr Lunn proposed that we look to reduce the number of noticeboards in the village and to repair/replace the ones that will remain in situ. Councillors agreed that we could look at the locations and contact companies asking them to provide quotes for new noticeboards. It was agreed that Cllr Lunn would draft a specification of what is needed and report back at a future meeting. Cllr Plant suggested that we should contact REG because there is a noticeboard in one of the storage units.

556/2018 – To review costs for hiring pavilion and agree action

Cllr Lunn reported that we have given permission for someone to hold a coffee morning in the pavilion at no cost for the first few sessions so that the individual can see whether it is going to be financially viable. Going forward the individual will have to pay to hire the pavilion and it was suggested that we review the hourly rate for all new users. Councillors discussed the current charge and it was agreed that £8 per hour would be the new figure from the 1st April.

557/2018 – To discuss request from REG to use the village green on the 21st & 22nd April for the St. George's Day events

The clerk reported that she had received a request from REG to hold their annual St. George's day events on the village green on the 22nd April and that they had also requested permission to use the village green on the 21st April to set up. Councillors agreed to the use of the village green and asked the clerk to confirm this with REG.

558/2018 – Update from working party meeting and agree actions presented

Cllr Plant reported that a copy of the minutes from the recent working party had been circulated for information and confirmed that they had had a very positive conversation with members of the football club and their plans for the future of the club. There are ongoing concerns about the condition of the pitch which will be investigated by the football club.

Cllr Lunn reported that following on from previous discussions she had met with four contractors onsite at the pavilion to discuss the designs for the refurbishment of the pavilion kitchen to ensure that it is fit for purpose. Three quotes had since been received and members of the working party asked councillors to accept their proposal for the refurbishment of the pavilion kitchen so that works can be carried out within the 2017/2018 financial year. Cllr Pulford proposed that the quote be accepted and this was seconded by Cllr Tubb. The Chair thanked members of the working party for their efforts.

559/2018 – To discuss Poppy Lamp Post grant scheme and agree action

The clerk reported that she had received communication from NWLDC regarding a poppy lamp post scheme. 2018 marks the 100th anniversary of the First World War and the scheme is a wonderful opportunity for the residents of North West Leicestershire to honour all those who fell in the war. The scheme is open to parish councils and community groups and each lamp post poppy will cost £3 and for every poppy ordered NWLDC will pay half. The poppies can be attached to lamp posts no earlier than Friday 26th October and must be taken down within 5 working days of remembrance Sunday 11th November. Cllr Tubb proposed that we purchase 30 poppies and this was seconded by Cllr Lunn.

560/2018 – Planning applications

- a. 18/00070/FUL – proposed two storey front and rear extensions at 15 Church Lane, Ravenstone. *Councillors agreed that they could not comment on the application because it would be difficult to envisage the impact on the street scene without plans.*
- b. 18/00179/TCA – works to willow tree (unprotected tree in conservation area) at 46 Ravenslea, Ravenstone. *Councillors agreed that they had no objection to the application.*
- c. 18/00171/TCA – works to one silver birch tree, three rowan trees and one sweet chestnut tree (unprotected trees in conservation area) at 12 Main Street, Ravenstone. *Councillors agreed that they had no objection to the application.*

561/2018 – To discuss agenda items for the next meeting

- Working Party update
- Parish maintenance
- Football club update
- Newsletter
- Planning applications
- External WC
- Noticeboards

562/2018 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 29th March 2018 commencing at 7.30 PM and papers will be circulated prior to the meeting.

The Chair closed the meeting at 21:15 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	