

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 16TH FEBRUARY 2017

Present: Councillors; Paul Tubb, Sheila Lunn, Jeanette Pendery, Geoff Plant and David Welch and George Norley. PC Mark Arjoo, 2 members of the public and Paul Waterford from Davidsons Developments

In attendance: Helen Chadwick, Clerk

The Chair opened the meeting at 7.30 PM.

397/2017 – Resolution to receive apologies for absence

- N/A

398/2017 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn & Cllr Plant declared an interest in item 402/2017 a. as there was payment being made to REG.

399/2017 – Presentation by Davidsons Development – update on the pavilion external toilet block and land specification for allotments off Ibstock Road.

The Chair welcomed Paul Waterford from Davidsons Developments who had joined the meeting to provide an update on the external toilet block at the pavilion and the specification for the allotments off Ibstock Road.

PW confirmed that the site for the allotments is progressing and that there will be a water supply, site parking, mulch between each of the plots and top soil laid for each of the plots. There will be an entry gate with hedging on two sides and a post and rail fence on the other sides. PW confirmed that an updated specification will be emailed shortly for agreement but could confirm when the allotments would be handed over.

PW confirmed that Davidsons will be the main contractor for the external toilet block at the pavilion and it is hoped that once all the necessary permissions are in place work will commence within a month, planning permission is not required there is only the need for a building notice. Councillors requested a site visit prior to any work commencing so that the final plans could be reviewed and agreement made on the security aspects of accessing the pavilion. It was agreed that once there is a start date for the work the clerk will inform all the groups that use the facilities.

PUBLIC QUESTIONS – 10 minutes

- A member of the public reported that The Plough car park is being used for fly tipping. *The Chair commented the car park is private land but that the fly tipping has been reported to NWLDC.*

- A member of the public asked about the monies that were ring fenced for various projects and when these projects were likely to happen. *The Chair confirmed that monies had been ring fenced for a number of projects and it was the aim of the parish council to carry out one project at a time and at the moment the council are working on the external toilet block at the pavilion, the maintenance of the football pitch and the pavilion fencing. Future projects include the tennis courts and the muga but additional funds will need to be sourced to carry out the work needed.*

400/2017 – To receive County, District and Police reports

- The clerk circulated a copy of the District Councillor report prior to the meeting.
- PC Mark Arjoo presented a verbal report at the meeting.

401/2017 – Resolution to approve and sign minutes of the Parish Council meeting of the 26th January 2017

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by PT as Chair.

402/2017 – Financial matters

a. Resolution to approve payments for February 2017 listed below:

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Joanne Lee, play inspector salary	£124.80
Mandy Bradshaw, premises officer salary	£203.20
Helen Chadwick, clerks salary	£622.00
HMRC, PAYE	£346.40
Charnwood Fencing, pavilion & tennis repairs	£1,677.62
Ian Meller, noticeboard door repairs	£30.00
J Abbott, reimbursement for Christmas expenses	£110.35
TOTAL	£3,114.37
DIRECT DEBITS TO:	AMOUNT:
EON	£144.00
Severn Trent Water	£5.13
North West Leicestershire	£12.00
TOTAL	£161.13
TOTAL EXPENDITURE	£3,275.50

Resolved: All payments were approved and signed by councillors.

b. Recreation Ground Management committee update

The clerk reported that following on from another discussion with the solicitor and the LRALC it had been proposed that a subcommittee be set up which would enable the

Trustees to manage the site but to delegate day to day responsibility to members of the subcommittee. Cllr Plant proposed that we accept the suggestion of setting up a management committee and that its membership should be defined and annual budget agreed at the Annual Parish Council meeting, this was seconded by Cllr Lunn.

403/2017 – Parish maintenance

a. Pavilion external light

The clerk reported that the contractor has still not carried out the necessary works to ensure that the outside light is working effectively. Cllr Plant confirmed that he has spoken with the contractor and if the clerk telephoned him he would arrange to meet her on site to discuss the works that were outstanding.

b. Playground reports

The clerk reported that the playground reports had been received and that there were no urgent actions required. Ongoing maintenance was taking place as required.

404/2017 – To discuss floodlighting options on the football pitch

The clerk reported that she had received a request from the football club about the possibility of installing 3 additional floodlights on the football pitch because currently there is not enough light for evening training and the club are having hire an alternative location. Councillors discussed the principle and Cllr Pulford proposed that the parish council support the football club in installing additional floodlights providing that all the necessary permissions are in place and this was seconded by Cllr Lunn. It was agreed that the discussion about the floodlights would continue in the meeting with the football club on the 30th March.

405/2017 – To discuss the request from REG to support the St. George's Day event and agree action

The clerk reported that she had received a request from REG to support their annual St. George's Day event. Councillors agreed that they would support the event in 2017 and offered a donation of £500 towards the event.

Resolution: That the clerk will confirm the donation with REG and make the necessary payment.

406/2017 – To discuss dog fouling and agree actions

Councillors agreed that dog fouling remains an issue on the recreation agreed and Cllr Tubb suggested that this item be deferred until the March meeting so that the clerk can investigate the possibility of adopting the Dog Control Orders. Cllrs agreed to defer the item.

407/2017 – To discuss planning applications and prepare any response

Councillors reviewed and commented on the following planning applications:

- a. 16/01151/OUTM – outline planning application for 37 dwellings at Beesleys Garden Centre, off Heather Lane, Ravenstone – *Councillors reviewed the updated planning application and raised concerns about the sustainability of the village with the development of over 200 homes within 2 years. Concerns were raised about the increased level of traffic on Heather Lane and the lack of information on the design statement, some of which was inaccurate. It was agreed that the clerk would submit a response outlining the concerns above.*

408/2017 – To discuss agenda items for the next meeting

- Recreation Ground Management committee
- Outcomes of meeting with football club
- Planning
- Parish maintenance

409/2017 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 30th March 2017 and papers will be circulated prior to the meeting.

The Chair closed the meeting at 21:10 PM

CLOSED ITEMS

410 – Councillor communication

Cllr Lunn raised a concern about the lack of communication between parish council meetings and felt that more communication was required in order to support the work of the parish council. Cllr Lunn used the example of the Recreation Management Committee and that the clerk had circulated a paper outlining the role and responsibilities of the committee on more than one occasion and that from meeting to meeting it hadn't been progressed because she that not many councillors were providing feedback on the document. If feedback on the document had been provided in between the meetings then the clerk would have brought an updated draft version of the document to meeting for approval rather than having to wait for feedback at the meeting, etc.

Cllr Tubb commented that in the past some decisions had been outside of the parish councils meetings and not minuted and as Chari, he was trying to ensure that all decision were documented. Councillors agreed that if there are items that require formal approval and decision making then they would brought to the meeting as expected but if a comment on a document was required then something like this could be done via email.

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	