

# RAVENSTONE WITH SNIBSTON PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON THURSDAY 26<sup>TH</sup> SEPTEMBER 2019

**Present:** Councillors; Sheila Lunn, Elliott Allman, David Lunn, Sharon Pickering & Tina Meredith, George Norley, 2 members of the public and the clerk were also present.

### **820/2019 – Welcome and introduction of new councillors, signing of declaration of acceptance of interest forms and declaration of business interests.**

- The chair welcomed councillors Sharon Pickering, David Lunn and Tina Meredith to the meeting. Councillors signed their declaration of acceptance of office forms and their declaration of business interest forms.

### **821/2019 – Resolution to receive apologies for absence**

- PC Mark Arjoo

### **822/2019 – Resolution to receive declarations of interest on items on the agenda**

- N/A

### **823/2019 – Announcement of the sad passing of Cllr Val Pulford and agree commemoration**

- The chair reported that sadly Cllr Val Pulford recently passed away. Councillors agreed that Val was a great asset to the parish council during her 40 years service. Councillors agreed that they would arrange for a commemoration plaque to be installed on one of the parish council benches.

### **824/2019 – To receive county council/borough council/parish councillors/police reports & traffic calming**

- The clerk circulated a copy Cllr Eynon's report prior to the meeting.
- PC Mark Arjoo circulated a copy of his report prior to the meeting for incidents between the 28<sup>th</sup> July to the 25<sup>th</sup> September:
  - 28/7 – 14:24 hours – Ashby Road – Road traffic collision – One vehicle involved. Minor injury sustained to the driver.
  - 4/8 – 02:14 – Wash Lane – Road traffic collision – Vehicle collided with an unattended stationary vehicle and the driver ran off from the scene. The offending vehicle was seized. The day after, the driver of the vehicle handed himself in. He was interviewed and reported for driving offences.
  - 9/8 – 22:18 – Ravenslea – Criminal damage – Windows to a house smashed. No suspects and the crime has been filed.
  - 14/8 – 17:34 – Ashby Road – Road traffic collision – One vehicle involved. No injury to the driver.
  - 19/8 – 01:48 – Swannington Road – Two males disturbed trying a front door to a house. They then got into a silver vehicle and sped off in the direction of Swannington. No entry gained to the property.

- 10/9 – 22:33 – Ravenslea – Criminal damage – Front window to a house and two vehicle windows smashed.
- 19/9 – 03:20 – Leicester Road – Attempt dwelling burglary – An attempt was made to force a kitchen window. No entry was gained. It was believed that the offenders were looking for vehicle keys.
- 21/9 – 12:00–23:10 – Church Lane – Dwelling burglary – Entry gained by smashing the rear patio door. No items taken.
- 23/9 – 21:37 – Alton Hill – Vehicle found abandoned with no current excise licence, and was seized.

## PUBLIC QUESTIONS

- A member of the public asked about the Beasley development and whether there was any s106 money coming to the parish council. The chair confirmed that we have not been informed of any s106 money.
- A member of the public asked about the Davidsons site and whether they will putting in benches and bins. The chair reported that we have no control over the development, however, a meeting has been arranged with Davidsons to discuss allotments and this will be raised.

## 825/2019 – Resolution to approve and sign minutes of the Parish Council meeting of the 25<sup>th</sup> July

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

**Resolved:** The minutes were signed by the Chair and will be added to the website.

## 826/2019 – Resolution to approve payments

The clerk presented the payments listed below for authorisation which were approved by all councillors.

BACS TO:	AMOUNT:	BACS TO:	AMOUNT:
Play inspector salary	£135.72	Premises officer salary	£225.04
Clerks salary	£631.05	C J Springthorpe, flowers & beds	£313.50
Coalville Cleaning, pavilion floors	£330.00	C J Springthorpe, flower containers	£500.10
2Commune Ltd, email address	£126.00	Hayes Garden World, benches	£998.00
Midland Fire Ltd, annual checks	£60.00	SDI Garden Services, mowing	£1080.00
Helen Chadwick, flowers for Val	£36.00	Bosworth Groundcare, hedges/trees	£1920.00
Eden Tree Care, reimbursement	£96.00	ESPO, cleaning products	£132.21
Helen Chadwick, additional hours & expenses	£631.05	NPower, pavilion electrics	£25.36
HMRC, PAYE & NI	£600.00	<b>TOTAL EXPENDITURE</b>	<b>£7,849.18</b>

## 827/2019 – To receive playground reports & update from Cllr Allman

Cllr Allman reported that copies of the playground reports had been circulated prior to the meeting. It was noted that two additional companies have been approached for quotes for the playground but these have not been received. Cllr Allman has asked for various different proposals; replacement like for like, looking at merging and having one facility, looking at fitness alternatives, wildlife area. It was also reported that various funding streams are being sourced.

**828/2019 – To discuss and agree actions relating to the Christmas trees and light switch on**  
Cllr Lunn reported that the Christmas light switch on will take place on the 6<sup>th</sup> December at 6.00 PM at the village institute and requested permission to arrange for the purchase of two Christmas trees and to book the band for the switch. Cllr Pickering proposed that Cllr Lunn is delegated permission to make the necessary arrangements and this was seconded by Cllr Meredith. The chair will contact the scout group to see if they wish to be involved.

**829/2019 – To discuss remembrance day and agree the purchase of wreaths/lamp post poppies**

Cllr Allman proposed that the parish council purchase poppy wreaths and this was seconded by Cllr Pickering. The Chair will arrange for the wreaths to be purchased and laid.

**830/2019 – To discuss the Neighbourhood Plan and agree actions**

Cllr Norley reported that he has concerns about various plots of land within the village that might be built on and recommended that the parish council proceed with a NHP. Councillors agreed that having a NHP will give us a tool to present to future developers. It was agreed that we need to engage with members of the public and it was suggested that we advertise the project in the first edition of the newsletter in 2020. It was agreed that the clerk would circulate copies of NHP to all councillors and invite one of the project management companies to give a presentation at a future meeting.

**831/2019 – To discuss the Special Expenses proposal from NWLDC in relation to Ravenstone Hall Gardens and agree actions**

The clerk reported that she and the Chair had met with colleagues at NWLDC, at their request, to discuss the handing over of a piece of land at Hall Gardens. It was reported that since the meeting a proposal has been circulated to councillors outlining the piece of land that NWLDC have asked if they parish council wish to take ownership of. The site is currently maintained by NWLDC Parks Department who cut the grass and carry out shrub maintenance. The trees on the site have never need included in the maintenance due to the very small amount charged to residents for the works to that site. NWLDC currently receive £403 from residents of Ravenstone and this has not increased in the last five years. The total cost to maintain the open space is £375 per year. The clerk reported that if the parish council accept the proposal the open space would be transferred as freehold from NWLDC and would be completed by March 2020. The clerk reported that the trees on the site do have tree preservation orders on them and an estimate of costs for the parish council on an annual basis to maintain the site would be £800. Councillors discussed the information and Cllr Lunn proposed that the proposal is not accepted due to cost implications, this was seconded by Cllr Lunn and all councillors were in agreement.

**832/2019 – To discuss VE day celebrations and agree actions**

The clerk reported that she had received a communication from REG to see if the parish council had discussed VE day celebrations and whether it would be worth holding a joint event with them and other community groups. Councillors discussed the proposal and agreed that a meeting should take place with REG and other groups and create proposal. Councillors agreed to arrange a meeting in November and feedback at the next parish council meeting.

**833/2019 – To discuss the need for more trees in the parish and the Tree Scheme 2019**

The clerk reported that she had received a communication from a resident asking whether the parish council had considered planting more trees in the parish. It was also noted that NWLDC are offering the Tree Scheme again for 2019. It was noted that the scheme is open to everyone and details have been included in the newsletter. Councillors discussed the Tree Scheme and agreed that this is something that will be reviewed next year.

**834/2019 – Update on parish council newsletter and agree distribution**

The clerk reported that one additional item is being added to the newsletter and it should be available for distribution at the beginning of October.

**835/2019 – To discuss planning applications**

The clerk circulated details of all planning applications to councillors prior to the meeting so that they could review the applications online.

- 19/00989/FUL – change of use of an agricultural building to form two dwellings at 61 Church Lane. *A copy of the planning application was circulated to councillors prior to the meeting. Councillors discussed the application and agreed they had no objection.*

**836/2019 – To discuss agenda items for the next meeting**

- Approval of payments
- Planning applications
- 2020/2021 precept
- Social media
- VE celebrations
- Playground repairs/MUGA
- Feedback from working party
- Davidsons update
- Works on the village green
- Precept

**837/2019 – Date of next meeting**

The date of the next meeting will be Thursday 14<sup>th</sup> November 2019 at 7.00 PM.

**The Chair closed the meeting at 20:25 PM**

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	