

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 25TH JULY 2019

Present: Councillors; Sheila Lunn, Elliott Allman and George Norley, PC Mark Arjoo, 2 members of the public and the clerk were also present.

802/2019 – Resolution to receive apologies for absence

- Cllr Eynon

803/2019 – Resolution to receive declarations of interest on items on the agenda

- Cllr Lunn on item 807 as a relation of an applicant, the clerk confirmed that she had taken guidance and because the council would be quorate with her vote it was agreed that she could vote on the decision.

PUBLIC QUESTIONS

- N/A

804/2019 – To receive county council/borough council/police reports

- The clerk circulated a copy Cllr Eynon's report prior to the meeting.
- PC Mark Arjoo reported the following incident between the 13th June and then 25th July:
 - 14th June – burglary at a dwelling on Woodstone Lane
 - 28th June – damage to a motor vehicle on Ravenslea
 - 9th July – suspicious vehicle stopped on Ravenslea, driver reported to have no licence or insurance, the vehicle was seized
 - 18th to 19th July – motor vehicle drove into a number of vehicles on Coalville Lane
 - 20th July – RTC on Ibstock Road, driver arrested and vehicle seized
 - 20th July – vehicle fire on Heather Lane
 - 21st July – abandoned vehicle on Pollard Way, same vehicle that was involved in the RTC on Ibstock Road on the 20th July

805/2019 – Resolution to approve and sign minutes of the Parish Council meeting of the 13th June 2019

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair and will be added to the website.

806/2019 – Resolution to approve payments

The clerk presented the payments listed below for authorisation which were approved by all councillors.

BACS TO:	AMOUNT:	BACS TO:	AMOUNT:
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Play inspector salary	£135.72	EON	£151.00
Premises officer salary	£225.04	NWLDC, litter bins	£3,444.48
Clerks salary	£514.10	Npower	£22.91
HMRC, PAYE	£330.80	G W Fox, drainage	£558.00
SDI Garden Services	£2,100.00	Waterplus	£20.49
C J Springthorpe, weeding & planting	£2,047.14	TOTAL EXPENDITURE	£9,675.78

807/2019 – To discuss councillor co-option and agree actions

The Chair reported that three candidates had been interviewed. Councillors voted and it was agreed that all three candidates would be co-opted onto the parish council at the September meeting. The clerk will contact candidates to inform them.

808/2019 – To receive playground reports & update from Cllr Allman

Cllr Allman reported that copies of the playground reports had been circulated prior to the meeting. It was noted that two additional companies have been approached for quotes for the playground.

809/2019 – To discuss recommendations from the working meeting group and agree actions

The clerk reported that the working party had met with members of the football clubs to discuss condition of the dug outs. Councillors reported that the dug outs had been vandalised and were not safe and proposed that these be demolished as soon as possible. Concerns had been raised about the removal of this provision and the clerk reported that she had investigated the option of having portable dug outs until the permanent dug outs could be replaced. Councillors commented that if we are to look at replacing the dug outs we will need to look at the location of them and security options for the site. It was noted that grant funding will need to be sourced. Councillors agreed that the clerk should source three quotes and a decision to remove the dug outs will be made by email so that the work can be carried out as soon as possible.

810/2019 – To discuss the bench on Beadmans Corner and agree actions

The clerk reported that a new bench has been ordered but that delivery and contractor details are needed so that it can be installed. The Chair reported that the bench at Beadmans Corner has been damaged and is no longer fit for purpose. Councillors agreed to purchase a new bench and arrange for it to be installed with the other bench.

811/2019 – To discuss street naming and numbering – land to the rear of 26/28 Jennys Lane and agree actions

The clerk reported that she had circulated the details to councillors prior to the meeting. Councillors agreed that they had no comments.

812/2019 – To discuss Green Shoots Grant/Memorial Poppy Seeds and agree action

The clerk reported that the Green Shoots Grant scheme is now available again but commented that Highways have confirmed that if bulbs are planted on the verges they will not cut this area. It was reported that a parishioner has mentioned the possibility of looking at the Memorial Poppy appeal and whether we should apply for this instead with VE taking place in 2020. Councillors agreed for the clerk to look at the memorial poppies.

813/2019 – To discuss next edition of the parish council newsletter and agree actions

Councillors agreed that the next edition of the newsletter will be circulated in October and that articles should be emailed to the clerk by the end of September.

814/2019 – To discuss grant application for parish council funding

The Chair commented that the parish council can make donations to community groups and that we need to have a procedure for anyone that wishes to submit an application. A draft application form was circulated to councillors and agreed. Details will be added to the website.

815/2019 – Update from meeting with NWLDC regarding Ravenstone Hall Gardens

The Chair reported that she and the clerk had met with NWLDC who are proposing that parish councils adopt small pockets of open space. The clerk confirmed that NWLDC do not have the necessary funding to maintain these areas and are offering them to parish councils. Parish Councils will have to take over the maintenance of these areas. It was noted that a proposal will be received from NWLDC and will detail expected annual costs for each site. It was agreed to add this to the September agenda.

816/2019 – To discuss planning applications

The clerk circulated details of all planning applications to councillors prior to the meeting so that they could review the applications online.

- 19/0001236/DEM – demolition of garden centre buildings, bungalow, greenhouses and poly tunnels at garden centre, Heather Lane. A copy of the planning application was circulated to councillors prior to the meeting. Councillors discussed the application and agreed they had no comments.
- 19/00922/FUL – construction of a riding arena and use of track for equestrian purposes at Alton House. A copy of the planning application was circulated to councillors prior to the meeting. Councillors discussed the application and agreed they had no comments.
- 19/01305/TCA – removal of 2 horse chestnut trees, 1 weeping willow tree, 1 cherry tree, 1 pine tree and a row of conifer trees at 9 Main Street. A copy of the planning application was circulated to councillors prior to the meeting. Councillors discussed the application and agreed they had no comments. Raise concern about the removal of the trees and what is the necessity of removing them.

817/2019 – To discuss ‘Operation London Bridge’ and agree action

The clerk reported that the protocol for marking the death of a member of the royal family or a senior figure is known as Operation London Bridge. It has been prepared jointly by the Royal Household, the HM Government, the armed forces, royal parks, the Church of England and the Metropolitan Police. It is cascaded down to local authorities through the Offices of the Lord Lieutenants and the National Association of Civic Officers (NACO). NACO has a model template for councils to use and the clerk has requested a copy of this.

The clerk reported that a member of the LRALC sits on the ‘London Bridge’ strategic planning group with other local authority executives so that parishes are included in the plans and preparations for Leicestershire.

It was reported that plans have been put in place by the County and City Councils, in association with the Lord-Lieutenant and other partners, to ensure an appropriate response in the event of the death of a senior member of the Royal family. This plan includes a series of web pages (available at www.leicestershire.gov.uk/lieutenancy)

<<http://www.leicestershire.gov.uk/lieutenancy>>) which will go live immediately following an official announcement, and will include practical advice to organisations on matters including flag-flying, books of condolence, the Proclamation, as well as details of commemorative events being held in the city and county.

LRALC are keen to help town and parish councils to do the right thing, to coordinate well with other tiers of local government and to ensure that we maximise local opportunities given the inevitable concern about security in London.

The clerk reported that no action should be taken before receiving clear and reliable confirmation. In this era of social media, there is great potential for misinformation on a massive scale. The Lord Lieutenant is the Queen's representative in Leicestershire, and an announcement from the Lieutenancy Office at County Hall (Glenfield) would be the prime source for reliable information. The Press Association and the broadcast media (BBC, ITN, Sky, etc) have secure systems for receiving and confirming news from Buckingham Palace. These do not involve the internet or phone networks, so radio and television news will be far more reliable than other communication systems.

The clerk reported that for small parish councils where, perhaps, the only officer is a part-time clerk, any agreed protocol should be very simple and very clear to avoid misunderstandings. When an event of this nature does happen, the clerk could be on holiday and the Chair may be off sick, or your broadband may not be working so you can't access your website. The parish council will need to consider its protocol and a draft will be circulated to discuss at a future meeting. Councillors discussed the proposal and agreed that civic duties will be cancelled for the length of mourning.

818/2019 – To discuss agenda items for the next meeting

- Approval of payments
- Planning applications
- Newsletter
- Christmas tree
- Neighbourhood Plan
- Playground repairs/MUGA
- Feedback from working party
- Davidsons update
- Wreath/lamp post poppies
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819/2019 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 19th September 2019 commencing 7.00 PM.

The Chair closed the meeting at 19:40 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	