

# RAVENSTONE WITH SNIBSTON PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON THURSDAY 24<sup>TH</sup> JUNE 2020 VIA ZOOM

**Present:** Councillors; Sheila Lunn, Elliott Allman, David Lunn, Tina Meredith, Lee Mackenzie, Cllr Eynon and the clerk.

The Chair opened the meeting and confirmed that the parish council were using Zoom.

### **905/2020 – Resolution to receive apologies for absence**

- Cllr George Norley and PC Mark Arjoo.

### **906/2020 – Resolution to receive declarations of interest on items on the agenda**

- N/A

### **PUBLIC QUESTIONS**

- N/A

### **907/2020 – Reports from County, Borough Councillors and Police**

- The clerk confirmed that a copy of Cllr Eynon’s report had been circulated prior to the meeting.
- The clerk confirmed that PC Mark Arjoo would submit a report electronically.

### **908/2020 – Resolution to approve and sign minutes of the Parish Council meeting of the 23<sup>rd</sup> April**

The clerk circulated a copy of the minutes prior to the meeting and Cllr McKenzie proposed that they be accepted as a true and accurate record of the meeting, this was seconded by Cllr D Lunn.

**Resolved:** The minutes will be signed by the Chair at the next available meeting and will be added to the website.

### **909/2020 – Resolution to approve payments**

The clerk presented the payments listed below for authorisation. Cllr D Lunn proposed that these payments be authorised and this was seconded by Cllr MacKenzie, all councillors were in agreement.

<b>BACS TO:</b>	<b>AMOUNT:</b>
Play inspector salary	£156.96
Premises officer salary	£205.84
Clerks salary	£684.45
Npower	£24.31
Eden Tree Care, tree works	£288.00

C J Springthorpe, flower beds	£155.40
2Commune Ltd, website	£846.00
RoSPA, play inspection	£328.80
Homeserve Building, removal of rubbish	£900.00
I Mellor, maintenance work at recreation ground	£110.00
Homeserve Building, playground installation	£42,649.20
C J Springthorpe, flower planting	£356.40
<b>TOTAL</b>	<b>£46,705.36</b>

#### **910/2020 – To discuss use of the recreation ground and pavilion by the football club and agree actions**

Councillors discussed the use of the recreation ground by the football and also their requests for additional equipment on the site. It was agreed that as a parish council we are providing the use of the recreation ground for them to play football and also the use of the pavilion for changing rooms and toilets. Cllr Meredith proposed that we should issue them with a 12 month agreement which outlines what they are paying for and what is expected of them, this was seconded by Cllr S Lunn and all councillors were in agreement. The clerk will review the current agreement and many amendments were necessary.

#### **911/2020 – Update from Davidsons**

The clerk reported that she has weekly contact with Davidsons regarding the outstanding work and that things are progressing now that contractors are back to work following lockdown. The clerk reported that Davidsons have asked what type of fencing we would like outing round the allotment site. It was noted that images have been sent to councillors and councillors were in agreement that a low level wooden fence with a lockable gate would be appropriate for the site.

#### **912/2020 – To discuss allotment requirements and agree actions**

The clerk reported that we will need to join the Allotment Society at a cost of £66 per year, we will also need to create a tenancy agreement for each allotment holder. It was noted that we will also need to agree an annual fee and commented that other allotments in the area are between £20 and £50 per year. Cllr D Lunn proposed that we join the Allotment Society as soon as possible and that we charge £30 per year, this was seconded by Cllr Meredith. Cllr Meredith agreed to work with the clerk to ensure that everything is in place prior to allotment holders being contacted.

#### **913/2020 – Resolution to borrow funds from the Public Works Loan Board**

Councillors reviewed the business plan for the playground scheme and Cllr S Lunn proposed that this be accepted and that we apply to borrow £60,000 over a period of 15 years, this was seconded by Cllr MacKenzie and all councillors were in agreement.

It was resolved to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £60,000 over the borrowing term of 15 years for the purpose of installing a new playground at the Ravenslea site. The annual loan repayment will come to around £3,800. Councillors agreed that it is not intended to increase the council tax precept for the purpose of the loan repayment.

**914/2020 – To discuss the RoSPA inspection reports and agree actions**

A copy of the recent RoSPA inspection reports were circulated to councillors prior to the meeting. Councillors reviewed the reports and it was agreed that any items highlighted as needing essential works would be carried out as soon as possible. It was agreed that quotes would be sourced for the work.

**915/2020 – To discuss the next edition of the newsletter and agree actions**

The Chair reported that several articles had already been submitted to the clerk and if councillors had anything else they wish to include to contact the clerk. It was agreed that the clerk would write a brief article on the allotments and COVID-19. It is hoped that the newsletter will be distributed towards the end of July.

**916/2020 – To discuss the submission to SHIRE Grant and agree actions**

Cllr D Lunn reported that he had been researching grant applications for the playground, biodiversity projects and wildflower areas across the village. Councillors agreed that if we can submit an application by the deadline then we should do so.

**917/2020 – To discuss the village benches and agree actions**

Cllr S Lunn reported that quite a few of the benches in the village are in need of some repair and painting and proposed that we agree for this work to be carried out before the end of the summer, this was seconded by Cllr Meredith. Quotes will be sourced. It was also noted that a donation had been received from a parishioner and that, as previously agreed, this would be used to purchase a new bench.

**918/2020 – COVID-19 recovery**

Councillors agreed that the past few months had proved difficult for many people and that it had been great to see parishioners pulling together and volunteering to support those in need.

**919/2020 – Date of next meeting**

The date of the next meeting was confirmed as Thursday 23<sup>rd</sup> July 2020 at 7.00 PM via Zoom.

**The Chair closed the meeting at 20:05 PM**

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	