

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 9TH MAY 2019

Present: Councillors; Sheila Lunn, Elliott Allman and George Norley. Cllr Eynon, PC Mark Arjoo, 2 members of the public and the clerk were also present.

765/2019 – Appointment of Chair

- Cllr Lunn nominated herself as Chair and this was seconded by Cllr Norley. There were no other nominations so Cllr Lunn was duly elected as Chair.

766/2019 – Appointment of Vice Chair

- Cllr Lunn nominated Cllr Allman as Vice Chair and this was seconded by Cllr Norley. There were no other nominations so Cllr Allman was duly elected as Chair.

767/2019 – Resolution to receive apologies for absence

- N/A

768/2019 – Resolution to receive declarations of interest on items on the agenda & completion of DPI and acceptance of office forms

- There were no declarations of interest.
- Councillors completed their acceptance of office and DPI forms.

769/2019 – To receive County, District, Parish Council and Police reports

- A copy of Cllr Eynon's report was circulated prior to the meeting. It was also reported that the BT telephone box on Coalville Lane has been reported because of concerns about the visibility splay. BT has confirmed that the splay is OK, however, Highways are do not find this acceptable so are going to enforce the removal of the telephone box.
- PC Mark Arjoo delivered the following police report from the 28th March to the 9th May:
 - 29th March – RTC on Ashby Road, a vehicle had been drive through a hedge
 - 2nd April – RTC on Ashby Road, driver taken to hospital as a precaution
 - 9th April – People were reported inside a derelict property
 - 11th April – RTV on Alton Hill
 - 17th April – Unattended vehicle on Wash Lane, reported with no road tax
 - 27th April – Main Street, Male & female reported to be acting suspiciously in the driveway of a house, on investigation the individuals were relatives of the property owner
 - 1st May – Abandoned vehicle causing an obstruction on Heather Lane, vehicle had been used in a crime earlier the same day
 - 1st–2nd May – Theft of a motor vehicle off a driveway on Woodstone Lane
 - 2nd May – Dead dog found with extensive injuries on farm land, reported to the RSPCA
 - 9th May – RTC on Ashby Road, vehicle entered a ditch, no injury to the driver

PUBLIC QUESTIONS – 10 minutes

- A member of the public commented about a hole in the hedge on the Leascroft on Ashby Road that had been made by residents using it as a cut through to access the farm behind. *It was agreed that the parish council would check the ownership of the hedge and if it is the responsibility of the parish council action will take to repair the hedge.*
- A member of the public commented that the benches on the green are in need of repair. *It was reported that the parish council have a maintenance programme and the condition of the benches will be reviewed.*
- A member of the public raised concerns of the condition of the road and that they need sweeping because of the stones. Cllr Eynon commented that issue had been previously discussed and reported that it is the responsibility of the contractor who collect or deliver to the site to ensure the roads are cleaned up. *It was agreed that the contractor would be reported to Highways again.*
- A member of the public asked about Jenny's Lane, there is a weight limit on the road but it is being used by school vehicles on a regular basis. It was reported that this has been reported to Highways, the school and the bus company.

770/2019 – Resolution to approve and sign minutes of the Parish Council meeting of the 28th March 2019

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair and will be added to the website.

771/2019 – Resolution to approve payments

The clerk presented the payments listed below for authorisation which were approved by all councillors.

BACS TO:	AMOUNT:	BACS TO:	AMOUNT:
Play inspector salary	£135.72	Viking, stationary	£199.00
Premises officer salary	£225.04	Cllr Lunn, newsletter delivery	£60.00
Clerks salary	£514.10	EON	£197.00
HMRC, PAYE	£300.00	Water Plus	£20.49
NWLDC, council tax for pavilion	£141.12	NWLDC	£14.00
C J Springthorpe, weeding & planting	£155.40	Helen Chadwick, reimbursement of payments whilst no online banking	£636.00
TOTAL EXPENDITURE	£2,297.87		

772/2019 – Resolution to approve year end accounts 2018/2019 and annual governance documents

The clerk presented the year end accounts for 2018/2019 which showed an income of £58,876.50 and expenditure of £86,413.39. Councillors reviewed the accounts and Cllr Allman proposed that be accepted as a true reflection of the accounts for 2018/2019, this was seconded by Cllr Norley. The Chair and clerk signed the year end accounts and all parts of the

773/2019 – Resolution to adopt Financial Orders

The clerk circulated a copy of the Financial Orders to councillors prior to the meeting. It was reported that there were no changes and councillors accepted for the following year. The clerk reminded councillors that they can be updated at any time during the year if needed.

774/2019 – Resolution to adopt Standing Orders

The clerk circulated a copy of the Standing Orders to councillors prior to the meeting. It was reported that there were no changes and councillors accepted for the following year. The clerk reminded councillors that they can be updated at any time during the year if needed.

775/2019 – Update on election and agree co-option

The clerk reported that the parish council election had been uncontested as only 3 councillors put themselves forward. The parish council is quorate with 3 councillors but it was agreed that we should look to co-opt potential councillors for the four positions available. The clerk will advertise the co-option of councillors and applications will be discussed at the next meeting.

776/2019 – To discuss playground reports including update on contractor site visits and gate repairs

The Chair reported that copies of the playground reports had been circulated prior to the meeting.

Cllr Allman reported that he had met with contractors to review the two playgrounds at the pavilion. It was reported that work could be started but would not be completed until after the summer holidays so the site would be unusable during this time. Councillors agreed to wait until the quotes had been received before any decision was made, in the meantime the clerk will investigate the cost of carrying out some remedial work and painting of the site.

777/2019 – To discuss the use of the recreation ground for a new adult's football team and agree actions

The clerk reported that she had received a request from members of the public asking if they could use the recreation ground for a new adult's football team. Councillors agreed that another Saturday team would allow growth, however, the junior teams use it on a Saturday, they do try to staff off the adult pitch but it was not inappropriate that adults and juniors should be using the same pitch and changing facilities at the same time.

Councillors agreed that with the current space and usage it is not feasible for another tea,

778/2019 – To discuss the request from REG to use the pavilion for their AGM on the 21st May

The clerk reported that she had received a request from REG to use the pavilion for their AGM meeting on the 21st May. Cllr Lunn proposed that this be agreed and this was seconded by Cllr Norley.

779/2019 – To discuss the request from REG to use the village green on the 25th & 26th April 2020

The clerk reported that she had received a request from REG to use the village green on the 25th & 26th April 2020 for their St. George's Day event. Cllr Lunn proposed that this be agreed and this was seconded by Cllr Norley.

780/2019 – To discuss the request for financial support from a resident for their volunteering
The clerk reported that she had received a request from a member of the public asking for a donation towards their volunteering work. Councillors discussed the application and it was reported that the parish council are unable to make a donation to an individual. It was suggested the parish council could support the individual if they wished to have a fund raising opportunity and offered free use of the pavilion.

781/2019 – To discuss the theft of bedding plants from Heather Lane and agree actions
The Chair reported that some bedding plants have been stolen from one of the planters on Heather Lane. It was agreed that there is no need to replace them at this time because the summer plants will be put in soon.

782/2019 – To receive feedback from the working party meeting with REG
The clerk reported that she had received a request from the football club to use the pavilion and recreation ground for their annual event on Saturday 11th May, the guest trainer has all their own insurances and risk assessments have been carried out. Councillors agreed that it is good to utilise the facilities and offer a recruitment opportunity for the football clubs. The clerk reported that we need to agree a date for the working party meeting and will contact those parties involved.

783/2019 – Planning applications

- N/A

784/2019 – To discuss newsletter and agree schedule

The chair reported that articles for the newsletter have been emailed to the clerk, the newsletter is being drafted and will be circulated to councillors for comments. The clerk will make contact with the football club and the community groups. It was agreed that we would look to distribute the newsletter in June.

785/2019 – To format of annual parish meeting

The date of the annual parish meeting was confirmed as Thursday 13th June commencing at 7.00 PM, the clerk will contact local community groups and invite them to give an update at the meeting.

786/2019 – To discuss agenda items for the next meeting

- Approval of payments
- Planning applications
- Co option
- Ditch
- Playground repairs
- Feedback from working party
- Davidsons update
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787/2019 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 13th June 2019 commencing at 7.00 PM.

The Chair closed the meeting at 8.40 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	

SIGNATURE:	
DATE:	