

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 28TH MARCH 2019

Present: Councillors; Sheila Lunn, Geoff Plant, David Welch, Val Pulford, Elliott Allman and George Norley. Cllr Eynon, PC Mark Arjoo, 4 members of the public and the clerk were also present.

746/2019 – Resolution to receive apologies for absence

- Cllr Pendery

747/2019 – Resolution to receive declarations of interest on items on the agenda

- N/A

748/2019 – To receive County, District, Parish Council and Police reports

- A copy of Cllr Eynon's report was circulated prior to the meeting. Cllr Eynon commented that she has spoken with LCC in relation to the smell from the lagoon, they have spoken with the land owner who has confirmed that works will finish on the 27th March. It was noted that the lagoons are inspected on a regular basis and do follow the correct procedures. Cllr Allman reported that he been asked to attend a meeting with members of the public, when he visited he was shown footage of work being carried out over the weekend and the previously agreed policy states that work cannot take place over the weekend. Cllr Eynon agreed to speak with LCC again. The landowner commented that the work is something that is carried out on annual basis and that the LCC agreement had been changed because the product that is being used is different. It was agreed that if the parish council are provided with details of when the spreading will take place they will put it on their website.
- The clerk reported that we had received a notification from LCC that the watercourse at Ravenslea is blocked and that it is the parish councils responsibility to ensure it is kept clear. Cllr Plant proposed that we arrange for someone to look at the ditch and carry out any work required to ensure that the ditch is clear, this was seconded by Cllr Lunn.
- The Chair reported that complaints have been received about the condition of Church Lane and Main Street, these are being used by contractors in the village and are causing damage to grass verges and are leaving a large volume of mud and gravel on the roads. Cllr Eynon commented that this needs reporting to Highways.
- PC Mark Arjoo provided a verbal report at the meeting which contained details of road traffic accidents, stolen vehicles and theft from properties and vehicles.

PUBLIC QUESTIONS – 10 minutes

- A member of the public asked about Jenny's Lane being used as a cut through, there is 7.5t weight limit on Jenny's Lane including the Robert's double decker and single decker school buses. The Chair commented that school buses should be reported to the school or Robert's.

749/2019 – Resolution to approve and sign minutes of the Parish Council meeting of the 21st February 2019

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair and will be added to the website.

750/2019 – Resolution to approve payments

The clerk presented the payments listed below for authorisation which were approved by all councillors. The clerk reminded councillors that with effect from the 1st April the national minimum wage will increase from £7.83 to £8.21 and that both the Premises Officer and the Play Inspector salary will be increased based on this. The clerk reported that the national minimum wage increase had been approved when setting the precept earlier in the year.

BACS TO:	AMOUNT:	BACS TO:	AMOUNT:
Play inspector salary	£135.72	Viking, stationary	£199.00
Premises officer salary	£225.04	Cllr Lunn, newsletter delivery	£60.00
Clerks salary	£514.10	EON	£197.00
HMRC, PAYE	£300.00	Water Plus	£20.49
NWLDC, council tax for pavilion	£141.12	NWLDC	£14.00
C J Springthorpe, weeding & planting	£155.40	Helen Chadwick, re imbursement of payments whilst no online banking	£636.00
TOTAL EXPENDITURE	£2,297.87		

751/2019 – Update of May 2019 elections

The clerk reported that nomination packs for the forthcoming elections need to be delivered to NWLDC between the 22nd March and the 3rd April. The parish council will be informed during the first week in April whether the election has been contested or not.

752/2019 – To discuss appointment of internal auditor and agree actions

The clerk requested permission to appoint an internal auditor for the financial year ending 31st March 2019 and asked councillors whether they wanted to continue with internal auditor that they had previously used and was registered with the LRALC or whether they wanted to appoint another internal auditor. Councillors agreed that they were happy to continue with the same internal auditor.

753/2019 – To discuss playground reports and repairs and agree actions

A copy of the playground reports were circulated to councillors prior to the meeting. The clerk reported that three companies have been approached to carry out a site visit to review the condition of the playgrounds at the recreation ground and to provide quotes for repairs/refurbishment and new equipment. Cllr Allman is going to be the point of contact for the contractors and will provide an update at a future meeting.

754/2019 – To discuss hedge tender and agree actions

The clerk reported that following the circulation of the tender document two quotes had been received. Quote A was valued at £6,515 and Quote B was valued at £4,175. The parish council agreed a budget of £6,000 for the work during 19/20. Councillors discussed the quotes and

Cllr Pulford proposed that we accept Quote B and this was seconded by Cllr Norley. The clerk will contact the contractor.

755/2019 – To discuss the use of the pavilion for a Lego Church Afterschool Group and agree actions

The Chair reported that she had received a request from Ravenstone Church to use the pavilion once a month for a Lego Church Afterschool Group. The group will be run by Gill Pinnington and other members of Ravenstone Church. There will be a Bible story, a time to build the story using Lego and a short prayer to finish. It was anticipated that the session would run from 4.00 – 5.00 PM on the following Tuesday's in term time: 30th April, 21st May, 25th June, 29th October, 26th November and 10th December. Councillors discussed the request and Cllr Allman proposed that permission should be given to the Church and that following an initial trial of 3 months a fee of £8 per hour would be charged, this was seconded by Cllr Lunn.

756/2019 – To discuss the condition of Church Lane and Main Street following the ongoing use by construction lorries and agree action

Cllr Allman reported that it had been brought to his attention that Church Lane and Main Street are covered in mud and debris following the ongoing use by construction lorries. It was agreed that the condition of the road will be reported to Highways and that contact will be made to the company whose lorries are using the road.

757/2019 – To discuss the extreme smell at the lagoons and agree any action

Cllr Allman reported that several complaints had been made to him about the extreme smell at the lagoons. This item was discussed as part of item 748.

758/2019 – To receive feedback from the working party group and agree actions

Cllr Plant reported that the working party had met with the football clubs and discussed quotes for the ongoing refurbishment of the pavilion, a copy of the minutes of the meeting were circulated to councillors prior to the meeting.

Cllr Plant proposed Quote A of £2,070 for the redecoration, Quote A £275 for the cleaning and the electrics upgrade quote of £1,939, this was seconded by Cllr Pulford. It was agreed that payment would only be made when the electrical certificate had been received.

It was reported that the working party had been tasked with looking at the usage charge for the pavilion. It was proposed that any one wanting to use the pavilion, not for profit/voluntary, should be offered free use for up to 3 months whilst they establish themselves, this would then be reviewed. It was confirmed that the hourly rate would be £8.

759/2019 – To discuss the legal requirement for Willars Way and agree actions

The clerk reported that she had received a communication from Simpson Jones LLP in relation to the sale of 6 Willars Way, Ravenstone and that a local search it has revealed that the property is still subject to the terms of the Section 106 Agreements registered on the 3rd July 1992 and the 24th June 1994. It was reported that the parish council have been asked to provide evidence that all financial payments have been made under the Agreements and that no liability can be vested in the property owners. Cllr Lunn will carry out further research to see what information can be ascertained.

760/2019 – Update on traffic calming project and feedback from LCC

The clerk reported that since the last parish council meeting she had hoped to have received some feedback from Highways regarding their investigation into traffic calming measures at

Ravenstone. The clerk has made contact with Highways on several occasions but has been unable to ascertain any further information.

761/2019 – Planning applications

The clerk reported that she had circulated planning applications to councillors prior to the meeting. Councillors agreed that they had no comments.

1. 19/00398/AGP – erection of agricultural track at Alton House, Ravenstone. A copy of the planning application was circulated to councillors prior to the meeting. The clerk reported that the deadline for submission of comments was the 29th March.
2. 19/00357/REM – erection of 6 dwellings including the demolition of 26 Jenny’s Lane, Ravenstone. A copy of the planning application was circulated to councillors prior to the meeting and following a discussion councillors agreed that they would submit an objection again.
3. 19/0522/FUL – erection of a single storey side extension to form a garage at 40 Ibstock Road, Ravenstone. A copy of the planning application was circulated to councillors prior to the meeting and following a discussion councillors agreed that there was no objection.

762/2019 – Resolution to agree to the purchase of a new computer for the clerk

Cllr Lun proposed that a budget of £500 be agreed for the purchase of a new computer for the clerk, this was seconded by Cllr Norley. The clerk will purchase a new computer and claim the money back via expenses.

763/2019 – To discuss agenda items for the next meeting

- Approval of payments
- Planning applications
- New councillors
- Year End accounts
- Annual Parish meeting
- REG
- Playground repairs
- Feedback from working party
- Davidsons update
- Standing & Financial Orders
- Ditch
- Willars Way

764/2019 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 9th May 2019 commencing at 7.30 PM.

The Chair closed the meeting at 20:40 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	