

RAVENSTONE WITH SNIBSTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 28TH JUNE 2018

Present: Councillors; Sheila Lunn, Geoff Plant, Jeanette Pendery, George Norley, PC Mark Arjoo and the clerk

612/2018 – Appointment of Vice Chair

Cllr Lunn proposed Cllr Pendery as the Vice Chair and this was seconded by Cllr Norley. Cllr Pendery accepted the position of Vice Chair for 12 months and signed the declaration of acceptance of office for one year.

613/2018 – Resolution to receive apologies for absence

- Cllr Welch & Cllr Pulford

614/2018 – Resolution to receive declarations of interest on items on the agenda

- N/A

615/2018 – To receive County, District, Parish Council and Police reports

- A verbal police report was given meeting.
- A copy of Cllr Eynon's report was circulated prior to the meeting.

PUBLIC QUESTIONS – 10 minutes

- N/A

616/2018 – Resolution to approve and sign minutes of the Parish Council meeting of the 24th May 2018

The clerk circulated a copy of the minutes prior to the meeting and councillors agreed that they were a true and accurate record of the meeting.

Resolved: The minutes were signed by the Chair and will be added to the website.

617/2018 – Resolution to approve payments

The clerk presented the payments listed below for authorisation.

BACS TO:	AMOUNT:
Play inspector salary	£135.72
Premises officer salary	£225.04
Clerks salary	£642.50
Wayne Chyla, fit and tile kitchen	£1,530.00
Acacia Blinds, pavilion blinds for meeting room	£495.00
Harveys Decorating, meeting room	£490.00

Sheila Lunn, councillor expenses (new keys for storage shed)	£25.71
DC Electrical, pavilion lighting	£200.00
Burton Alarm Systems, electrics	£450.00
I D Mellor, window fitting	£110.00
ESPO, cleaning equipment	£6.64
SDI Garden Services, mowing	£1,030.00
Kevin Shaw, internal audit	£30.00
Came & Company, annual insurance	£1,988.75
DIRECT DEBITS TO:	AMOUNT:
EON	£203.00
Severn Trent Water	£16.71
North West Leicestershire	£9.75
TOTAL EXPENDITURE	£7,588.82

618/2018 – To discuss request from St. Michael & All Angel’s Church for a donation towards repair works and agree action

Councillors discussed the request and Cllr Plant proposed that if the reallocation of funds was approved at the July meeting then a donation of £2,00 would be offered, this was seconded by Cllr Pendery and all councillors were in agreement.

619/2018 – To discuss request from the RVI for a donation towards building extension and agree action

The clerk reported that no further update had been provided by the RVI in relation to the work that had been agreed and the quotes received. It was agreed that we needed an update before any discussion could take place about a donation. It was agreed that the Chair would speak with the RVI and that the item would be added to the July agenda.

620/2018 – To discuss content of parish newsletter

The clerk circulated a draft copy of the next edition of the newsletter and reported that we had received a lot of content and that it was proving difficult to fit it all in. Councillors agreed for the clerk to use her discretion with regards to the content.

621/2018 – To discuss RoSPA inspection report and agree actions

The clerk circulated a copy of the RoSPA playground inspection reports to councillors prior to the meeting. It was agreed that the clerk would review the reports and produce a schedule of all high/medium risk repairs and then go out to tender for the work. Quotes will be discussed at soon as possible.

622/2018 – To discuss hedge tender and agree actions

The clerk reported that the updated hedge tender had been circulated to new contractors but that no quotes had been received. Cllr Norley agreed to provide the contact details of additional contractors and it was agreed that this would be discussed when quotes had been received.

623/2018 – To discuss the condition of Beadman’s Corner and Heather Lane and agree action

Cllr Lunn reported that the two areas are in need of some work and that she had received quotes to carry out the cleaning work. Cllr Lunn proposed that we accept quote A (£540) and this was seconded by Cllr Norley. Cllr Lunn will liaise with the contractor to get the work as soon as possible.

624/2018 – To discuss plans for the recreation ground and agree action

Cllr Lunn reported that she had received a draft proposal for recreation equipment for the ground but that this had since been withdrawn.

625/2018 – Update on replacement noticeboards and agree action

Cllr Lunn presented two designs for the new noticeboards and councillors selected design B. The noticeboards will be erected at the end July.

626/2018 – Update on dog foul posters and agree actions

Cllr Lunn reported that she was now in possession of the dog foul posters and asked the clerk to contact Street Scene to arrange for them to be installed.

627/2018 – Planning applications

The clerk reported that she had circulated planning applications to councillors prior to the meeting. Councillors agreed that they had no comments.

628/2018 – GDPR (General Data Protection Regulations)

The clerk reported that the new data protection regulation came into effect on the 25th May and that following the guidance received from the LRALC and NALC we are working towards being compliant. A copy of the documentation was circulated prior to the meeting.

629/2018 – To discuss agenda items for the next meeting

- Approval of payments
- RVI request for a donation
- Dog foul posters
- WW1 centenary
- Church request for a donation
- Newsletter
- Reallocation of funds
- Christmas tree

630/2018 – Date of next meeting

The clerk confirmed that the date of the next meeting is Thursday 26th July 2018 commencing at 7.30 PM and papers will be circulated prior to the meeting.

The Chair closed the meeting at 20:40 PM

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	