

Bank reconciliation – pro forma

Name of smaller authority: Lavenstone with Snibston parish Council

County area (local councils and parish meetings only): North West Leicestershire District Council

Financial year ending 31 March 2018

Prepared by Nolan Chadwick (Name and role)

Date 20 May 2018

Balance per bank statements as at 31 March 2018: £ £

161,271

Petty cash float (if applicable)

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Less: any un-presented cheques at 31 March 2018

Add: any un-banked cash at 31 March 2018

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Net balances as at 31 March 2018 (Box 8)

161,271

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

155,274

Add: Receipts in the year

53,808

Less: Payments in the year

47,814

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

161,271

(See [example](#) for guidance if required)